



369 Walkers Lane, Greyville, Durban, 4001

Privacy Policy for Multimedia Tech Design

At Multimedia Tech Design Pty Ltd, accessible from multimediatechdesign.co.za, one of our main priorities is the privacy of our visitors. This Privacy Policy document contains types of information that is collected and recorded by Multimedia Tech Design and how we use it.

If you have additional questions or require more information about our Privacy Policy, please feel free to contact us by email at hello@multimediatechdesign.co.za

Consent

By using our website, you hereby consent to our Privacy Policy and agree to its terms.

Where We Stand On Privacy

- Multimedia Tech Design Pty Ltd recognizes that your personal information is sensitive and private and will therefore always treat it with respect and confidentiality.
- It is to the benefit of our customers and ourselves that we manage your information responsibly and with transparency.
- Under data protection regulations, you have the right to have your personal information removed at any time from Multimedia Tech Design or indeed, any other company. We make this option clear and simple to achieve for all of our customers.

Who We Are

- Multimedia Tech Design Pty Ltd provides services and sells products/services to its customers. To enable us to deliver on our services, we collect personal information about our customers and how they interact with us.
- We always keep your personal information safe and secure and take a proactive approach to be compliant with government regulations about data protection.

What Information Do We Collect About You?

Much of the information we collect is used to help us identify you. This is helpful for delivering products/services to you, keeping in contact with you about our products or services, and for dealing with any inquiries you may have about our products/services.

Personal Information We Collect Includes:

- Full name
- Postal address
- Email address
- Telephone number

When Do We Collect Information About You?

- At any point where we ask for personal information online, we provide all of the options available in a clear and comprehensive way.
- It is beneficial to our customers and to us that one of these options is indicated by you.

We Collect Information About You At Any Of The Following Points:

- If you fill out our contact form
- If you provide us with feedback
- If you take part in a competition

Reviews And Comments

- When visitors leave comments on our website we collect the data shown in the comments form, and also the visitor's IP address and browser user agent string to help spam detection.
- An anonymized string created from your email address (also called a hash) may be provided to the Gravatar service to see if you are using it. The Gravatar service privacy policy is available here: <https://automattic.com/privacy/>. After approval of your comment, your profile picture is visible to the public in the context of your comment.

Media

- If you upload images to the website, you should avoid uploading images with embedded location data (EXIF GPS) included. Visitors to the website can download and extract any location data from images on the website.

Embedded Content From Other Websites

- Articles on this site may include embedded content (e.g. videos, images, articles, etc.). Embedded content from other websites behaves in the exact same way as if the visitor has visited the other website.
- These websites may collect data about you, use cookies, embed additional third-party tracking, and monitor your interaction with that embedded content, including tracking your interaction with the embedded content if you have an account and are logged in to that website.

How Do We Collect Information About You?

- Multimedia Tech Design Pty Ltd only uses the personal information provided directly by you via these means.

- We also collect information if you make telephone calls or email Multimedia Tech Design Pty Ltd from a contact form or directly to amend the details you have given us.
- Information collected is not stored on our website or in a database. The information provided is emailed directly to our team members.

How Will We Use The Information About You?

- The information we collect about you is used in a number of ways, all of which are either legally required to fulfil our services to you or because you have given us permission to do so.

Who We Share Your Information With

- Like other companies, we need the help of certain providers that enable us to manage our services to you.
- The providers we work with only use your personal information for the purposes we stipulate and are strictly prohibited from using your data for any other reason. We never sell your information to any organisation.
- Our providers support us in sending emails to you, providing you with surveys and coupons, printing, and distributing our event mailings, or they may contact you to take part in customer research events.
- All of this helps us to deliver a seamless, efficient, and enriched customer experience of the Association of Web Design Professionals.

Our Communication With You

- We like to keep you informed if you give us your consent to do so. However, if you have asked to receive this information in the past and you no longer wish to, you can opt-out whenever you want to.

- You have the right at any time to stop us from contacting you about products and services. If you no longer wish to be contacted for this reason, but you would like to receive communications in relation to your account, you can contact us at hello@multimediatechdesign.co.za
- As part of our advertising activity, we use 'remarketing'. This is a way for us to show you products or services we think you might like. We base these product suggestions on your past visits to our website.
- The images may be displayed to you through other websites you visit or while you browse the internet.

Access To Your Information

- You have the right to request a free copy of the information that we hold about you at any time.
- If you would like a copy of some or all of your personal information, please email hello@multimediatechdesign.co.za
- Before we process this request we will need proof of identification to ensure the data is matched correctly and is safe to be despatched to you.
- If you have an account on this site or have left comments, you can request to receive an exported file of the personal data we hold about you, including any data you have provided to us. You can also request that we erase any personal data we hold about you. This does not include any data we are obliged to keep for administrative, legal, or security purposes.
- If you leave a comment, the comment and its metadata are retained indefinitely. This is so we can recognize and approve any follow-up comments automatically instead of holding them in a moderation queue.
- For users that register on our website (if any), we also store the personal information they provide in their user profile. All users can see, edit, or delete their personal information at any time (except they cannot change their username). Website administrators can also see and edit that information.

Removal Of Your Information

- You have the right to request that your personal information be removed from our systems. The only instance in which certain information is necessary for us to still have in this case is to complete a legal obligation, such as the fulfilment of an order.
- You can request for your details to be removed by contacting hello@multimediatechdesign.co.za
- We will need proof of identification before we process any requests.

How Long Do We Keep Your Personal Information?

- Multimedia Tech Design Pty Ltd keeps personal information for two years, or for the lifetime, whichever is the greater.
- We endeavor to keep your information as accurate as possible and if you consent, we will periodically contact you to ensure the information we hold is still accurate.

Other Websites

- Our website contains links to other websites. This Privacy Policy only applies to our website.
- If you wish to know how your personal information is used on another website visited via Multimedia Tech Design Pty Ltd you will need to refer to their own Privacy Policy.

Children's Information

- Another part of our priority is adding protection for children while using the internet. We encourage parents and guardians to observe, participate in, and/or monitor and guide their online activity.

- Multimedia Tech Design does not knowingly collect any Personal Identifiable Information from children under the age of 13. If you think that your child provided this kind of information on our website, we strongly encourage you to contact us immediately and we will do our best efforts to promptly remove such information from our records.

Update

- Should we update, amend or make any changes to this document, those changes will be prominently posted here.

Updated on 19 August 2020